

File **Home** Send / Receive Folder View Help Mimecast Acrobat Tell me what you want to do

New Appointment New Meeting New Items ▾

Schedule a Meeting ▾ Start Instant Meeting ▾ New Skype Meeting New Teams Meeting

Today Next 7 Days Day Work Week Week Month Schedule View

Manage Calendars ▾ Share ▾ Browse Groups

◀ December 2020 ▶

SU	MO	TU	WE	TH	FR	SA
29	30	1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

◀ ▶ December 7 - 11, 2020 Exeter, New Hampshire

Today 33° F / 24° F Tomorrow 33° F / 21° F Wednesday 34° F / 30° F

Search Calendar

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
7	8	9	10	11

New Appointment Meeting

New Meeting

New Items

Schedule a Meeting

Start Instant Meeting

Zoom

New Skype Meeting

Skype Meeting

New Teams Meeting

Teams Meeting

Today

Next 7 Days

Go To

Day

Work Week

Week

Month

Schedule View

Arrange

Manage Calendars

Share

Browse Groups

Groups

Search People

Address Book

Find

December 2020

SU	MO	TU	WE	TH	FR	SA
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December 7 - 11, 2020 Exeter, New Hampshire

Today 33°F/24°F Tomorrow 33°F/21°F

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SA	SU
7	8	9	10	11		

E-mail

Share

Publish

Calendar

Calendar Calendar Online

Permissions

Share

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December 7 - 11, 2020 Exeter, New Hampshire

MONDAY	TUESDAY	WEDNESDAY	THURSDAY
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E-mail Calendar Share Calendar Online Publish Calendar Permissions

**Publish This Calendar...**  
Publish this calendar for access by users on the internet.  
Configure This Published Calendar...

- Favorites
  - Inbox 1
  - Sent Items
  - Deleted... 4564
  - Add favorite
- Folders
  - Inbox 1
  - Drafts 4
  - Sent Items
  - Deleted I... 4564

Select an item to read  
Nothing is selected

### Settings

Search Outlook settings

Theme

View all

Dark mode

Focused Inbox

Desktop notifications

[View all Outlook settings](#)

### Settings

Search settings

- General
- Mail
- Calendar**
- People

View quick settings

- View
- Events and invitations
- Weather
- Events from email
- Shared calendars**
- Customize actions
- Accounts

### Shared calendars

#### Publish a calendar

You can publish a calendar and share a link with other people to let them view the calendar online. Use an HTML link if you want recipients to view the calendar in a browser or an ICS link if you want them to subscribe.

Select a calendar

Can view when I'm busy

**Publish**

- Calendar

Can view when I'm busy

HTML: <https://outlook.office365.com/owa/calendar/11119e96e15d43dcb9e1fb3e18ac3664@blueprintmedicines.com/09cda3c269a24c0d9d06bb9e35eeb9d313152675141770260237/calendar.html>

ICS: <https://outlook.office365.com/owa/calendar/11119e96e15d43dcb9e1fb3e18ac3664@blueprintmedicines.com/09cda3c269a24c0d9d06bb9e35eeb9d313152675141770260237/calendar.ics>

Unpublish

Reset links